

**POLK SOIL AND  
WATER CONSERVATION DISTRICT**

**Annual Financial Report**

**For the Year Ended June 30, 2017**

POLK SOIL AND WATER CONSERVATION DISTRICT  
June 30, 2017

BOARD OF DIRECTORS

Matt Crawford	Zone 1	Director
David Simmons	Zone 2	Board Chair
David McKibben	Zone 3	Director
John Dalton	Zone 4	Treasurer
Mike Wilson	Zone 5	Director
Frank Pender	At Large	Secretary
Chad Woods	At Large	Vice Chair

REGISTERED AGENT & OFFICE

Frank Pender  
580 Main Street, Suite A  
Dallas, Oregon 97338

POLK SOIL AND WATER CONSERVATION DISTRICT  
Financial Statements  
For the year ended June 30, 2017

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Independent Auditor's Report

Board of Directors  
Polk Soil and Water Conservation District  
Polk County, Oregon

**Report on the Financial Statements**

We have audited the accompanying modified cash basis financial statements of the governmental activities and each major fund of Polk Soil and Water Conservation District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Richard Winkel, CPA**

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Portland, OR 97291

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## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities and each major fund of the Polk Soil and Water Conservation District as of June 30, 2017, the respective changes in cash basis financial position, and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

## **Other Matters**

### *Basis of Accounting*

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Polk Soil and Water Conservation District's basic financial statements. The management discussion and analysis on pages 3-5 and the supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements under the modified cash basis of accounting.

The supplementary information as listed in the table of contents is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the modified cash basis budget and actual schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Management's discussion and analysis on pages 3-5 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on such information.

## **Other Reporting Required by Oregon State Regulations**

In accordance with Oregon State Regulations, we have also issued our report dated October 12, 2017 on our consideration of Polk Soil and Water Conservation District's internal control over financial reporting and on our procedures to address its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is required by Oregon State Regulations.

Richard Winkel, CPA

October 12, 2017

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**POLK SOIL AND WATER CONSERVATION DISTRICT**  
**Management's Discussion and Analysis**  
**For the year ended June 30, 2017**

Our discussion and analysis of Polk Soil and Water Conservation District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2017. Management has prepared the disclosures along with the discussion and analysis. The Management's Discussion and Analysis focuses on current year activities and resulting changes. Please read it in conjunction with the District's financial statements beginning on page 6.

**FINANCIAL HIGHLIGHTS**  
**Fiscal Year 2016 – 2017**

The District was awarded multiple grants for implementation of conservation projects and programs.

- In 2017 the combined assets of the District exceeded its liabilities by \$602,319 (net position).
- The District recognized \$555,234 of operating grant and fee revenue, representing 66.8% of total revenue, and \$265,873 of property tax revenue, representing 32.0% of total revenue. Total revenue of \$830,609 represents an increase in revenue of \$275,301 from the prior year.
- Total expenditures during the year were \$702,755, an increase of \$287,327 from the prior year.
- The District's net position increased by \$127,854 during the year ended June 30, 2017.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts: Management's Discussion and Analysis, the Basic Financial Statements, and Supplementary Information. The government-wide financial statements on pages 6 and 7 are designed to provide an overview of the District's finances. The statement of net position presents information regarding assets and liabilities, with the difference between the two reported as net position. Over time, the increases or decreases in net position may serve as an indicator of whether the financial position of the District is improving or deteriorating. The statement of activities presents information showing how the District's net position changed during the year.

The fund financial statements on pages 8 and 10 focus on inflows and outflows of spendable resources, as well as balances of resources available at the end of the year for the District's funds. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate comparison with the government-wide financial statements.

**BASIS OF ACCOUNTING**

The District has elected to present its financial statements on the modified cash basis of accounting. Under the District's modified cash basis of accounting revenues and expenses and the related assets and liabilities are recorded when they result from cash transactions.

As a result of the modified cash basis of accounting, certain assets and their related revenues, such as capital assets, and certain liabilities, such as accounts payable for goods and services received but not yet paid, are not recorded in the financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

### STATEMENT OF NET POSITION

	<u>FY 2017</u>	<u>FY 2016</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 628,236	\$ 493,046
Receivables	<u>17,968</u>	<u>16,007</u>
Total assets	<u>646,204</u>	<u>509,053</u>
<b>LIABILITIES</b>		
Current liabilities	<u>43,885</u>	<u>34,588</u>
<b>NET POSITION</b>		
Unrestricted	<u>602,319</u>	<u>474,645</u>
Total net position	<u>\$ 602,319</u>	<u>\$ 474,645</u>

### STATEMENT OF ACTIVITIES

	<u>FY 2017</u>	<u>FY 2016</u>
Program revenues:		
Operating grants	\$ 459,668	\$ 214,010
Fees and charges for services	<u>95,566</u>	<u>69,612</u>
Total program revenues	555,234	283,622
General revenues:		
Property taxes	265,873	257,548
Other income	7,963	13,164
Interest income	<u>1,539</u>	<u>974</u>
Total general revenues	<u>275,375</u>	<u>271,686</u>
Total revenue	830,609	555,308
Expenses		
Watershed conservation improvement	<u>702,755</u>	<u>415,428</u>
Change in net assets	127,854	139,880
Net assets, beginning of year	<u>474,465</u>	<u>334,585</u>
Net assets, end of year	<u>\$ 602,319</u>	<u>\$ 474,465</u>

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

Governmental fund balances totaled \$618,370 at June 30, 2017. A summary of changes in governmental fund balances follows:

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>Change</u>
General Fund	\$ 618,370	\$ 395,156	\$ 223,214
Project Fund	<u>-</u>	<u>84,978</u>	<u>(84,978)</u>
Total	<u>\$ 618,370</u>	<u>\$ 480,134</u>	<u>\$ 138,236</u>

During the year ended June 30, 2017 the District moved all activities from the Project Fund into the General Fund and terminated the Project Fund.

## BUDGETARY HIGHLIGHTS

Under the budgetary basis of accounting, revenues for the General Fund were \$830,609, \$694,458 below budget. Expenditures for the General Fund were \$692,373, \$518,553 under budget. The Capital Reserve Fund did not have any revenues or expenditures during fiscal year ended June 30, 2017. The District budgets the for potential revenue sources and projects, which creates large budget variances. More detailed information on the budgets can be found in the supplementary schedules.

## ECONOMIC FACTORS

Operating grants and property taxes are the main sources of the District's operating revenue. All expenses for soil and water conservation must be paid for by these sources.

## FINANCIAL CONTACT

The District's financial statements are designed to give the public a general overview of the District's accountability. If you have questions about financial matters please contact the District at 580 Main Street, Suite A, Dallas, Oregon 97338. The District telephone number is (503) 623-9680.

## **FINANCIAL SECTION**

## **BASIC FINANCIAL STATEMENTS**

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Statement of Net Position – Modified Cash Basis**

**June 30, 2017**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 628,236
Property taxes receivable	<u>17,968</u>
Total assets	<u>646,204</u>
<b>LIABILITIES</b>	
Accrued expenses	962
Accrued payroll	24,955
Deferred property tax revenue	<u>17,968</u>
Total liabilities	43,885
<b>NET POSITION</b>	
Unrestricted	<u>602,319</u>
Total net position	<u><u>\$ 602,319</u></u>

The accompanying notes are an integral part of these financial statements

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Statement of Activities – Modified Cash Basis**

**For the Year Ended June 30, 2017**

	<u>Governmental Activities</u>
<b>Program expenses</b>	
Watershed conservation and improvement	\$ <u>702,755</u>
Total expenses	702,755
<b>Program revenues</b>	
Operating grants	459,668
Fees and charges for services	<u>95,566</u>
Total program revenues	<u>555,234</u>
Net program revenues	(147,521)
<b>General revenues</b>	
Property taxes	265,873
Other income	7,963
Interest income	<u>1,539</u>
Total general revenues	<u>275,375</u>
Change in net position	127,854
Total net position – beginning	<u>474,465</u>
Total net position – ending	<u><u>\$ 602,319</u></u>

The accompanying notes are an integral part of these financial statements

**FUND FINANCIAL STATEMENTS**

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Balance Sheet – Governmental Funds – Modified Cash Basis**

**June 30, 2017**

	<u>General Fund</u>
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 628,236
Property taxes receivable	<u>17,968</u>
Total assets	<u>\$ 646,204</u>
<b>LIABILITIES:</b>	
Accounts payable	\$ 962
Accrued payroll	<u>8,904</u>
Total liabilities	9,866
<b>DEFERRED INFLOWS OF RESOURCES:</b>	
Deferred property tax revenue	<u>17,968</u>
Total deferred inflows of resources	17,968
<b>FUND BALANCES:</b>	
Assigned – conservation projects	158,065
Unassigned	<u>460,305</u>
Total fund balance	<u>618,370</u>
Total liabilities, deferred inflow of resources and fund balance	<u>\$ 646,204</u>

The accompanying notes are an integral part of these financial statements

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Position**

**June 30, 2017**

Fund balance as reported on the Balance Sheet – Governmental Funds	\$ 618,370
Accrued vacation is not due and payable in the current period and therefore is not reported in the funds.	<u>(16,051)</u>
Net position of governmental activities	<u>\$ 602,319</u>

The accompanying notes are an integral part of these financial statements

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental  
Funds – Modified Cash Basis**

**For the Year Ended June 30, 2017**

	General Fund	Project Fund	Total
<b>REVENUES:</b>			
Operating grants	\$ 459,668	\$ -	\$ 459,668
Fees and charges for services	95,566	-	95,566
Property taxes	265,873	-	265,873
Other income	7,963	-	7,963
Interest income	1,539	-	1,539
 Total revenues	 830,609	 -	 830,609
 <b>EXPENDITURES:</b>			
Personal services	310,629	-	310,629
Materials and services	376,544	-	376,544
Capital outlay	5,200	-	5,200
 Total expenditures	 692,373	 -	 692,373
 Net change in fund balance	 138,236	 -	 138,236
 Fund balance, beginning of year	 395,156	 84,978	 480,134
 Fund balance transfer	 84,978	 (84,978)	 -
 Fund balance, end of year	 \$ 618,370	 -	 \$ 618,370

The accompanying notes are an integral part of these financial statements

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Reconciliation of the Governmental Funds  
Statement of Revenue, Expenses, and Change in Fund Balance  
to the Statement of Activities**

**For the Year Ended June 30, 2017**

Change in fund balance – governmental funds	\$ 138,236
Accrued vacation is not due and payable in the current period and therefore is not reported in the funds.	<u>(10,382)</u>
Changes in net position of governmental activities	<u>\$ 127,854</u>

The accompanying notes are an integral part of these financial statements

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements

June 30, 2017

### 1. Summary of Significant Accounting Policies

#### Organization

Polk Soil and Water Conservation District (the “District”) is organized under the general laws of the State of Oregon to promote conservation techniques to sustain and restore the soil and local watershed areas. The administration of the District is the responsibility of a seven member Board of Directors.

#### Reporting Entity

The District is a primary government. The reporting entity consists of the primary government, any organization for which the primary government is financially accountable, and any other organizations that, because of the nature and significance of their relationship with the primary government, may not be excluded from the financial reporting entity.

All significant activities have been included in the basic financial statements. The District is financially independent of other state and local governmental units. Based on these criteria, the District is not a component unit of another entity, nor is any other entity required to be included in the financial statements of the District.

#### Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the governmental activities of the District in one column using the economic resources measurement focus and the accrual basis of accounting.

The statement of activities reports the District’s activities by function. The District’s sole function is soil and water conservation. The statement of activities demonstrates the degree to which the expenses of each function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues includes 1) charges to those who use or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operating requirements of a particular function. Taxes and other items not properly included among program revenues are reported as general revenues.

#### Measurement Focus and Basis of Accounting

All financial statements have been prepared on the modified cash basis of accounting, whereby revenue is recognized when received and expenditures are recognized when paid. Although not in conformity with generally accepted accounting principles, this is permissible under the laws of the state of Oregon.

The modified cash basis of accounting differs from the modified accrual basis as prescribed by generally accepted accounting principles for governmental funds. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. Expenditures, with certain exceptions, are recognized when the related liability is incurred.

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements – Continued

June 30, 2017

The modified cash basis also differs from the accrual basis as prescribed by generally accepted accounting principles for the government-wide financial statements. The major differences between the modified cash basis and the accrual basis relate to capital outlay and debt service. Under the modified accrual basis, capital outlays are recognized when the assets are purchased and depreciation is not recorded. Also, proceeds of long-term borrowings are recognized as an “other financing source” and principal repayments are considered expenditures when paid. The District did not have any capital assets or debt service activity during the year ended June 30, 2017.

### Fund Financial Statements

Separate fund financial statements are also provided for governmental funds. Major governmental funds are reported as separate columns in the fund financial statements.

The accounts are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum level of funds is maintained consistent with legal and managerial requirements.

The fund financial statements use the current financial resources measurement focus and the modified accrual basis of accounting. Non-grant revenues are recognized when they become measurable and available as net current assets. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the liability is incurred. Capital outlay is an expenditure when purchased and debt service is an expenditure when paid.

The District reports only one major governmental funds, the General Fund. The General Fund accounts for the general operations of the District and all financial resources except for those required to be accounted for in another fund. The principal revenue sources are property taxes, operating grants, and interest. The effect of interfund activity has been eliminated from the government-wide financial statements.

### Net Position

Net position represents the difference between assets and liabilities. Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or regulations of other governments. Net position is classified in the following three categories:

Invested in capital assets, net of related debt – consists of capital assets net of accumulated depreciation, reduced by the outstanding borrowings of any debt attributable to the acquisition, construction, or improvement of those assets. There are no capital assets at June 30, 2017.

Restricted net position – consists of net position with constraints placed on them by entities outside of the District. At June 30, 2017, the District had no restricted net position.

Unrestricted net position – all other net position that does not meet either of the criteria above.

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements – Continued

June 30, 2017

### Fund Equity

The District follows the guidance in Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*. Under this standard, the fund balances are classified as nonspendable, restricted, committed, assigned, and unassigned.

- Nonspendable fund balance represents amounts that are not in a spendable form.
- Restricted fund balance represents amounts constrained to specific purpose by their providers (such as grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds constrained to specific purposes by a government itself, using its highest level of decision-making authority (Board of Directors); to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level authority action to remove or change the constraint.
- Assigned fund balance represents amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority, assignments are approved by the Board of Directors.
- Unassigned fund balance represents amounts that are available for any purpose; these amounts are reported only in the General Fund.

The Board of Directors has approved the following order of spending regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available. When unrestricted resources are spent, the order of spending is committed, assigned and lastly, unassigned fund balance.

### Cash and Cash Equivalents

The District has defined cash and cash equivalents to include cash on hand, demand deposits and short term investments with original maturities of three months or less. The carrying amount of the cash and cash equivalents approximate fair value due to the short term maturities of these instruments.

The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. Federal Deposit Insurance Corporation (FDIC) insurance of up to \$250,000 applies to total deposits at each financial institution.

### Receivables

Real property taxes attach as an enforceable lien on property as of July 1. Real property taxes are levied in July and may be paid in full by November 15 with a discount, or paid in three equal payments on November 15, February 15, and May 15. Polk County bills and collects property taxes for all levying districts within the County. The District considers all property taxes to be fully collectible and therefore, no allowance for uncollectible property taxes has been made.

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Notes to Financial Statements - Continued**

**June 30, 2017**

**Stewardship, Compliance and Accountability**

The District is subject to the budget requirements of state law. The resolution authorizing appropriations of each fund sets the level by which expenditures cannot legally exceed appropriations. Total personal services, materials and services, capital outlay, debt service, operating contingency and unappropriated balance are the levels of control established by resolution. Appropriations lapse at the end of each fiscal year.

The detail budget document, however, is required to contain more specific detailed information for the above-mentioned expenditure categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriations resolution. A supplemental budget requires hearings before the public, publication in newspapers, and approval by the Board of Directors. Original and supplemental budgets may be modified by the use of appropriations transfers between the levels of controls. Such transfers require the approval of the Board of Directors.

Expenditures cannot legally exceed the appropriation levels. Appropriations lapse at the end of each fiscal year. Expenditures shown in the financial statements were within authorized appropriation levels.

**2. Cash and Cash Equivalents**

Cash of the District was invested as follows as of June 30, 2017:

Cash in checking accounts	\$	485,323
Investments – external investment pool		<u>142,913</u>
Total	\$	<u>628,236</u>

**Deposits**

The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. At June 30, 2017, deposits per the bank statements were \$485,323, and were fully covered by federal depository insurance. Federal Deposit Insurance Corporation (FDIC) insurance of \$250,000 applies to total deposits at each financial institution. When balances exceed \$250,000, ORS 295.002 requires the bank depository to enter into an agreement described in ORS 295.008(2)(b) and to deposit securities pursuant to ORS 295.015(1). The Oregon State Treasurer’s Office facilitates these agreements and maintains a list of qualified depositories. Well capitalized depository banks must pledge securities with a value of at least 10 percent of their quarter-end public fund deposits, unless otherwise directed by the Oregon State Treasurer. Adequately capitalized or undercapitalized bank depositories are required to pledge collateral valued at 110 percent of their uninsured public fund deposits. The securities are held by a custodian for the benefit of the State of Oregon. Any balances in excess of the FDIC insurance plus 10 percent are considered exposed to custodial credit risk. Custodial credit risk for deposits is the risk that, in the event of bank failure, the District will be unable to recover deposits or collateral securities in the hands of an outside party.

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements - Continued

June 30, 2017

### Investments

Oregon Revised Statutes 294.035 authorizes the District to invest in general obligations of the U.S. government and its agencies, bankers' acceptances, commercial paper rated A-2 or better by Standard & Poor's Corporation or P-2 by Moody's Investors Service, and the state of Oregon Local Government Investment Pool (LGIP), among others.

The only investments held by the District at June 30, 2017 were amounts deposited with the state of Oregon LGIP. The District's investment in the LGIP is carried at cost, which approximates fair value. The state of Oregon's investment policies used in administering the LGIP are governed by statute and the Oregon Investment Council (the Council). The State Treasurer is the investment officer for the Council and is responsible for the funds on deposit in the State Treasury. The State Treasury's investments in short-term securities are limited by the portfolio rules established by the Oregon Short-term Fund Board and the Council. In accordance with Oregon statutes, the investment funds are invested and the investments are those funds managed, as a prudent investor would do, exercising reasonable care, skill, and caution.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the risk that its fair value will decline if interest rates rise. In order to manage the interest rate risk of its investments, the District only invests in the LGIP. The LGIP has rules that require at least 50 percent of its investments to mature within 93 days, not more than 25 percent may mature in over a year, and all other investments must mature in no more than three years.

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. Investments in the LGIP are not required to be rated for credit risk.

*Custodial Credit Risk – Investments.* Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the District will not be able to recover the value of an investment or collateral securities in the possession of an outside party. The LGIP's portfolio rules provide that broker/dealers meet certain qualifications and that investments are delivered to and held by a third-party custodian which holds the securities in the state of Oregon's name.

### 3. Employee Retirement Plan

#### Plan Description

Employees of the District are provided with pensions through the Oregon Public Employees Retirement System (OPERS) a cost-sharing multiple-employer defined benefit pension plan, the Oregon Legislature has delegated authority to the Public Employees Retirement Board to administer and manage the system. All benefits of the System are established by the legislature pursuant to ORS Chapters 238 and 238A. Tier One/Tier Two Retirement Benefit plan, established by ORS Chapter 238, is closed to new members hired on or after August 29, 2003. The Pension Program, established by ORS Chapter 238A, provides benefits to members hired on or after August 29, 2003. OPERS issues a publicly available Comprehensive Annual Financial Report and Actuarial Valuation that can be obtained at:

[http://www.oregon.gov/pers/Pages/section/financial\\_reports/financials.aspx](http://www.oregon.gov/pers/Pages/section/financial_reports/financials.aspx).

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements - Continued

June 30, 2017

### Plan Benefits

*Tier One/Tier Two Retirement Benefit:*

#### **Pension Benefits**

The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer. General service employees may retire after reaching age 55. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

#### **Death Benefits**

Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by a PERS employer at the time of death,
- the member died within 120 days after termination of PERS-covered employment,
- the member died as a result of injury sustained while employed in a PERS-covered job, or
- the member was on an official leave of absence from a PERS-covered job at the time of death.

#### **Disability Benefits**

A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 when determining the monthly benefit.

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements - Continued

June 30, 2017

### Benefit Changes

After Retirement Members may choose to continue participation in a variable equities investment account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA in fiscal year 2015 and beyond will vary based on 1.25 percent on the first \$60,000 of annual benefit and 0.15 percent on annual benefits above \$60,000.

### *OPSRP Pension Program:*

The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

General service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

### Death Benefits

Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

### Disability Benefits

A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

### Benefit Changes After Retirement

Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA in fiscal year 2015 and beyond will vary based on 1.25 percent on the first \$60,000 of annual benefit and 0.15 percent on annual benefits above \$60,000.

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements - Continued

June 30, 2017

### *OPSRP Individual Account Program (IAP)*

#### **Pension Benefits**

An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP Individual Account Program (IAP) may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

#### **Death Benefits**

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

#### **Recordkeeping**

OPERS contracts with VOYA Financial to maintain IAP participant records.

#### Contributions

PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2014 actuarial valuation as subsequently modified by 2015 legislated changes in benefit provisions. The rates based on a percentage of payroll, first became effective July 1, 2016. Employer contributions for the year ended June 30, 2017 were \$26,550, excluding amounts to fund employer specific liabilities. The rates in effect for the fiscal year ended June 30, 2017 were 14.65% for Tier One/Tier Two General Service Member and 8.02% for OPSRP Pension Program General Service Members, and 6.0% for OPSRP Individual Account Program.

#### Pension Assets, Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the District reported liability of \$197,820 for its proportionate share of the OPERS net pension liability. This liability is not recorded on the accompanying financial statements under the modified cash basis of accounting. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2014 rolled forward to June 30, 2016. The District's proportion of the net pension asset was based on a

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Notes to Financial Statements - Continued**

**June 30, 2017**

projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, the District's proportion was 0.00131772%, which is a decrease from its proportion of 0.00165825% measured as of June 30, 2015.

Actuarial Assumptions

The employer contribution rates effective July 1, 2013, through June 30, 2015 and effective July 1, 2015, through June 30, 2017, were set using the projected unit credit actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (2) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 20 years.

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

The total pension liability in the December 31, 2014 actuarial valuation was determined using the following actuarial methods and assumptions:

Valuation Date	December 31, 2014
Measurement Date	June 30, 2016
Experience Study	2014, published September 2015
Actuarial Cost Method	Entry Age Normal
Amortization Method	Amortized as a level percentage of payroll as layered amortization bases over a closed period; Tier One/Tier Two UAL is amortized over 20 years and OPSRP pension UAL is amortized over 16 years
Asset Valuation Method	Market value of assets
Actuarial Assumptions:	
Inflation Rate	2.50% (reduced from 2.75%)
Investment Rate of Return	7.50% (reduced from 7.75%)
Discount Rate	7.50% (reduced from 7.75%)
Projected Salary Increases	3.50% (reduced from 3.75%)
Cost of Living Adjustments (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/0.15%) in accordance with Moro decision; blend based on service

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Notes to Financial Statements - Continued**

**June 30, 2017**

Mortality

Healthy retirees and beneficiaries:

RP-2000 Sex-distinct, generational per Scale BB, with collar adjustments and set-backs as described in the valuation.

Active members:

Mortality rates are a percentage of healthy retiree rates that vary by group, as described in the valuation.

Disabled retirees:

Mortality rates are a percentage (70% for males, 95% for females) of the RP-2000 Sex-distinct, generational per Scale BB, disabled mortality table

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown above are based on the 2014 experience study which reviewed experience for the four-year period ending on December 31, 2014.

Long-Term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in July 2015 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target	Compound Annual Return (Geometric)
Core Fixed Income	7.20%	4.50%
Short-Term Bonds	8.00	3.70
Intermediate-Term Bonds	3.00	4.10
High Yield Bonds	1.80	6.66
Large Cap US Equities	11.65	7.20
Mid Cap US Equities	3.88	7.30
Small Cap US Equities	2.27	7.45
Developed Foreign Equities	14.21	6.90

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Notes to Financial Statements - Continued**

**June 30, 2017**

Emerging Foreign Equities	5.49	7.40
Private Equity	20.00	8.26
Opportunity Funds/Absolute Return	5.00	6.01
Real Estate (Property)	13.75	6.51
Real Estate (REITS)	2.50	6.76
Commodities	1.25	6.07
Assumed Inflation – Mean		2.75

Depletion Date Projection

GASB 68 generally requires that a blended discount rate be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate under GASB 68 will often require that the actuary perform complex projections of future benefit payments and pension plan investments. GASB 68 (paragraph 67) does allow for alternative evaluations of projected solvency, if such evaluation can reliably be made. GASB does not contemplate a specific method for making an alternative evaluation of sufficiency; it is left to professional judgment.

The following circumstances justify an alternative evaluation of sufficiency for PERS:

- PERS has a formal written policy to calculate an Actuarially Determined Contribution (ADC), which is articulated in the actuarial valuation report.
- The ADC is based on a closed, layered amortization period, which means that payment of the full ADC each year will bring the plan to a 100% funded position by the end of the amortization period if future experience follows assumption.
- GASB 68 specifies that the projections regarding future solvency assume that plan assets earn the assumed rate return and there are no future changes in the plan provisions or actuarial methods and assumptions, which means that the projections would not reflect any adverse future experience which might impact the plan's funded position.

Based on these circumstances, it is our independent actuary's opinion that the detailed depletion date projections outlined in GASB 68 would clearly indicate that the Fiduciary Net Position is always projected to be sufficient to cover benefit payments and administrative expenses.

Discount Rate

The discount rate used to measure the total pension liability was 7.50% for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Notes to Financial Statements - Continued**

**June 30, 2017**

Sensitivity of the District's proportionate share of the net pension liability to changes in the discount rate

The following presents the District's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.75%, as well as what the District's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75%) or 1-percentage-point higher (8.75%) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
District's proportionate share of the net pension liability (asset)	\$ 319,414	\$ 197,820	\$ 96,189

Retirement Health Insurance Account

As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statue (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

Because RHIA was created by enabling legislation, contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 or the total monthly cost of Medicare companion health insurance premiums, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight or more years of qualifying service in PERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in PERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in a PERS-sponsored health plan. A surviving spouse or dependent of a deceased PERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from PERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Participating governments are contractually required to contribute to RHIA at a rate assessed each year by OPERS. The OPERS Board of Trustees sets the employer contribution rate based on the annual required contribution of the employers (ARC). The ARC represents a level of funding that is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years. The District's contributions for the year ended June 30, 2017 equaled the required contributions for the year.

# POLK SOIL AND WATER CONSERVATION DISTRICT

## Notes to Financial Statements - Continued

June 30, 2017

### 4. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees; and natural disasters for which the District has purchased insurance coverage.

No losses were incurred during the prior three years ended June 30, 2017 that exceeded the District's insurance coverage.

### 5. Commitments and Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustments by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the General Fund.

### 6. Subsequent Events

The District did not have any subsequent events through October 12, 2017, which is the date the financial statements were available to be issued, for events requiring recording or disclosure in the financial statements for the year ended June 30, 2017.

### 7. Interfund Transfers

During the year ended June 30, 2017 the General Fund transferred \$158,051 to the Capital Reserve Fund to provide future conservation costs for land purchased during the year. The District also closed the Project Fund and transferred its fund balance into the General Fund.

**SUPPLEMENTARY INFORMATION**

**POLK SOIL AND WATER CONSERVATION DISTRICT**

**Schedule of Proportionate Share of Net Pension Liability and Related Ratios**

<u>Year Ended</u>	<u>Proportion of the Net Pension Liability (Asset)</u>	<u>Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Actual Covered Member Payroll</u>	<u>Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Fiduciary Net Position as a Percentage of Total Pension Liability</u>
6/30/2015	0.002323%	\$ (52,666)	\$ 176,071	-29.9%	103.6%
6/30/2016	0.001658%	\$ 95,208	\$ 195,141	48.8%	91.9%
6/30/2017	0.001317%	\$ 197,820	\$ 227,772	86.9%	80.5%

**Schedule of the District's Contributions  
Oregon Public Employees Retirement System**

<u>Year Ended</u>	<u>Statutorily Required Contribution</u>	<u>Actual Employer Contributions</u>	<u>Contribution Excess / (Deficiency)</u>	<u>Actual Covered Member Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
6/30/2015	\$ 22,903	\$ 22,903	\$ -	\$ 176,071	13.0%
6/30/2016	\$ 26,550	\$ 26,550	\$ -	\$ 195,141	13.6%
6/30/2016	\$ 31,696	\$ 31,696	\$ -	\$ 227,772	13.9%

Note: 10-year trend information required by GASB Statement 68 will be presented prospectively

**POLK SOIL AND WATER CONSERVATION DISTRICT**

Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual  
General Fund

For the Year Ended June 30, 2017

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Budget</u>
<b>REVENUES</b>			
Operating grants	\$ 1,107,533	\$ 459,668	\$ (647,865)
Fees and charges for services	124,500	95,566	(28,934)
Property taxes	279,284	265,873	(13,411)
Interest	750	1,525	775
Other income	13,000	7,963	(5,037)
	<u>1,525,067</u>	<u>830,595</u>	<u>(694,472)</u>
<b>EXPENDITURES</b>			
Personnel services	350,812	310,629	40,183
Materials and services	795,114	376,544	418,570
Capital outlay	15,000	5,200	9,800
Contingency	50,000	-	50,000
	<u>1,210,926</u>	<u>692,373</u>	<u>518,553</u>
Excess (deficiency) of revenues over expenditures	<u>314,141</u>	<u>138,222</u>	<u>(175,919)</u>
<b>OTHER FINANCING USES</b>			
Fund transfers	<u>(585,000)</u>	<u>(158,051)</u>	<u>426,949</u>
Net change in fund balance	(270,859)	(19,829)	251,030
Fund balance – beginning	<u>420,859</u>	<u>395,156</u>	<u>(25,703)</u>
Fund balance – ending	<u>\$ 150,000</u>	<u>\$ 375,327</u>	<u>\$ 225,327</u>

**POLK SOIL AND WATER CONSERVATION DISTRICT**

Schedule of Revenues, Expenditures and Changes in  
Fund Balance – Budget and Actual  
Capital Reserve Fund

For the Year Ended June 30, 2017

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Budget</u>
<b>REVENUES</b>			
Operating grants	\$ -	\$ -	\$ -
Fees and charges for services	-	-	-
Interest income	-	14	14
	<hr/>	<hr/>	<hr/>
Total revenues	-	14	14
<b>EXPENDITURES</b>			
Personnel services	-	-	-
Materials and services	-	-	-
	<hr/>	<hr/>	<hr/>
Total expenditures	-	-	-
Excess (deficiency) of revenues over expenditures	<hr/>	<hr/>	<hr/>
	-	14	14
<b>OTHER FINANCING SOURCES</b>			
Fund transfers	<u>585,000</u>	<u>158,051</u>	<u>(426,949)</u>
Net change in fund balance	585,000	158,065	(426,935)
Fund balance – beginning	<hr/>	<hr/>	<hr/>
	-	-	-
Fund balance – ending	<u>\$ 585,000</u>	<u>\$ 158,065</u>	<u>\$ (426,935)</u>

Note: This fund's activities have been combined with the General Fund activities in accordance with GASB 54 because there are no substantial restricted or committed revenue inflows.

**POLK SOIL AND WATER CONSERVATION DISTRICT**

Schedule of Property Tax Collections and Taxes Receivable

For the Year Ended June 30, 2017

<u>Transactions by Year</u>	<u>Property Taxes Uncollected, Beginning</u>	<u>Levy as Extended by Assessor</u>	<u>Discounts</u>	<u>Collections</u>	<u>Adjustments</u>	<u>Property Taxes Uncollected, Ending</u>
2016-2017	\$ -	\$ 274,904	\$ (7,282)	\$ (259,481)	\$ (144)	\$ 7,997
2015-2016	6,967	-	-	(3,484)	150	3,633
2014-2015	3,569	-	-	(1,313)	139	2,395
2013-2014	2,123	-	-	(913)	144	1,354
2012-2013	1,353	-	-	(744)	138	747
2011-2012	748	-	-	(116)	15	647
2010-2011	1,247	-	-	(69)	17	1,195
	<u>\$ 16,007</u>	<u>\$ 274,904</u>	<u>\$ (7,282)</u>	<u>\$ (266,120)</u>	<u>\$ 459</u>	<u>\$ 17,968</u>

**INDEPENDENT AUDITOR'S REPORT REQUIRED BY  
OREGON STATE REGULATIONS**

**Independent Auditor's Report  
Required by Oregon State Regulations**

To the Board of Directors  
Polk Soil and Water Conservation District  
Polk County, Oregon

We have audited the accompanying basic financial statements of Polk Soil and Water Conservation District (the District) as of and for the year ended June 30, 2017 and have issued our report thereon dated October 12, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

**Compliance**

As part of obtaining reasonable assurance about whether Polk Soil and Water Conservation District's financial statements are free of material misstatement we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules OAR 162-10-000 to 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of Public Funds with Financial Institutions (ORS Chapter 295)
- Indebtedness limitations, restrictions and repayment
- Budgets legally required (ORS Chapter 294)
- Insurance and fidelity bonds in force or required by law
- Programs funded from outside sources
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C)
- Authorized investment of surplus funds (ORS Chapter 294)

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In connection with our testing nothing came to our attention that caused us to believe Polk Soil and Water Conservation District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

### **OAR 162-10-0230 Internal Control**

In planning and performing our audit, we considered Polk Soil and Water Conservation District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Polk Soil and Water Conservation District internal control over financial reporting.

This report is intended for the information of Polk Soil and Water Conservation District's board of directors and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

*Richard Winkel, CPA*

October 12, 2017