

# Polk Soil and Water Conservation District May 16, 2018 Budget Committee Minutes

Polk County Fairgrounds  
520 S Pacific Hwy W, Rickreall, OR 97371

*\*Attachments available on request\**

## In Attendance:

### Directors

Frank Pender  
Mike Wilson  
Chad Woods  
Jock Dalton  
Matt Crawford  
David Simmons  
David McKibben

### Staff

Karin Stutzman  
Patti Britt

### Directors Emeritus/Associates/Guests

Mel Chase – Associate  
Lowell Ford  
Thomas Crawford  
Tom Thompson

## BOARD MEETING

CALL TO ORDER & INTRODUCTIONS: Frank Pender, Chair, called the Budget Committee Meeting to order at 6:00 PM. Directors & Budget Committee Members Wilson, Pender, Dalton, Simmons, McKibben, Woods, M. Crawford, Chase, T. Crawford and Lowell were present to start the meeting. Introductions were made.

PUBLIC COMMENT: None

## **ACTION ITEMS:**

**ELECTION OF BUDGET COMMITTEE CHAIR:** *Dalton moved to nominate Frank Pender as Budget Committee Chair, McKibben 2nd. No Discussion; passed unanimously.*

**ELECTION OF BUDGET COMMITTEE SECRETARY:** *McKibben moved to nominate Chad Woods as Secretary, Wilson 2nd. No Discussion; passed unanimously.*

**SIGNATURE TO APPROVE 2017 BUDGET MINUTES TO BE SIGNED INSTEAD OF PHIL WALKER:** *Dalton moved to have Pender sign the 2017 Budget Minutes since Phil Walker passed away in April of 2018, Tom Crawford 2nd. Budget Committee Discussion; passed unanimously.*

**APPROVAL OF 2017 BUDGET MINUTES:** (see attachment A): *Dalton moved to accept the 2017 Budget Minutes, Tom Crawford 2nd. No Discussion; passed unanimously.*

**DUTIES OF THE BUDGET COMMITTEE:** (see attachment B): Budget Officer Stutzman read the duties of the budget committee.

**PRESENTATION OF THE BUDGET MESSAGE:** (see attachment C) Karin asked the Budget Committee Members if she could summarize the Budget Message vs reading it verbatim. They agreed.

GENERAL FUND: Woods had a question regarding page D6 line 27 \$150,631.36 & D7 line # 19 & the contingency line; asked Stutzman to clarify. Pender explained these are the best numbers based at the time. Woods suggested Karin put/BPA. D1 Line #13

*In the interim Pender asked a new guest at the table to introduce himself: Tom Thompson.*

Karin will figure out her reasoning for putting \$325k on line 13 of the General Fund resources page, there were some last-minute changes to the BPA funding for Smithfield Oaks CE, and she needs to double check, then she'll update the committee. Board Discussion. Pender asked if that was acceptable for the group. Simmons had one more question Page D1 Line 21 \$127,500.00 Budgeted for 2018-2019 vs \$2,583.19, actual for 2017-2018. Stutzman replied that the \$127,500 is estimated, we maybe applying for new grants like a Western SARE grant, and for another State Weed Board Grant.

GENERAL FUND: Dalton moved to approve the Resources & Expenditures of \$1,619,426.43 Woods 2nd. No Discussion; passed unanimously.

CAPITAL FUND: Dalton moved to approve a \$0 balance, McKibben 2nd. No Discussion; passed unanimously.

CORNERSTONE PROPERTY FUND: Some discussion. Dalton moved to approve Cornerstone Property Fund of \$162,381.36, Simmons 2nd. No Discussion; passed unanimously.


IMPOSE TAX RATE: Dalton moved to Impose Tax Rate .05 per thousand assessed, Woods 2nd. No Discussion; passed unanimously.

Woods wanted to thank the representatives of the public.

ADJOURN 7:30 PM

Respectfully submitted by Administrative Assistant Patti Britt on June 5, 2018.

  
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Frank Pender - Chair  
Judy Beebe

  
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DATE