

**POLK SWCD BOARD MEETING MINUTES**

**June 14 - 6:00 PM – 8:00 PM**

**Recording and attachments available on request**

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  X   Approved

**CALL BOARD MEETING TO ORDER:** Chair Wilson called the meeting to order at 6:08PM at the Polk SWCD Office, 580 Main St. Ste A, Dallas, Oregon. Introductions were then made.

<b>DIRECTORS:</b>	<b>STAFF:</b>	<b>GUESTS:</b>	<b>ABSENT:</b>
Michael (Mike) Wilson, Chair	Kevin Porter	Judy Beebe	
Chad Woods, Vice Chair	Hayley Iverson	Kristen Larsen-Zoom	
John (Jock) Dalton, Treasurer	Morgan Neil-Zoom		
Pryor Garnett, Secretary	Marc Bell-Zoom		
Eden Olsen	Beth Thiel-Zoom		
Lindsay McClary	Evelyn Conrad		
Donna Champeau			

**PUBLIC COMMENTS**

Kristen Larsen thanked the Board for their contribution from the District to the Luckiamute Watershed Council.

**REVISION OF AGENDA**

Kevin Porter requested that the agenda be amended to include an update on the Conservation Celebration and the addition of an Ad Hoc Committee to assist with that planning. Mike Wilson stated that he would like to add a report from the Chair to New Business.

**CONSENT AGENDA**

Eden Olsen made a Motion to approve the Consent Agenda. Donna Champeau Seconded. Motion Passed Unanimously. Items in the Consent Agenda include the May 10<sup>th</sup> Board Meeting Minutes, Staff Reports, and District Financial Reports.

**DISTRICT MANAGER REPORT**

Kevin Porter presented his report to the Board. He stated that he completed the OWEB Scope of Work and Operations Grant Application. He noted that there isn't much happening with the Legislature currently. If a state budget isn't passed, the grant will default to last year's amount and once a budget is eventually passed, it will adjust to the new amount. He also noted that the DOJ is now reviewing all contracts that pay more than \$150,000 and no one knows how that process will play out, or if it will cause delays. There was a review of benefit changes for staff. He reviewed the status of delinquent grants. He reviewed accounting for the office. He reviewed the turnaround project at Smithfield Oaks. He noted that he will begin work on a new employee manual beginning in July.

**COMMITTEE REPORTS**

Property Committee:

Lindsay McClary reviewed the request made by Susan Wainwright regarding the Wainwright Memorial Sign. Lindsay McClary reviewed the proposed language for the sign and stated that Susan Wainwright was in agreement with the language. Jock Dalton made a Motion to approve Resolution 098-061423. Pryor Garnett Seconded. Discussion: There was discussion regarding where the sign would be posted and what kind of sign it should be. Motion Passed Unanimously.

Lindsay McClary stated that the Committee has been discussing the pros and cons of property ownership for the District and will report their recommendation to the Board at the July Board Meeting. The options

the committee has been discussing are, keeping both properties, divesting both, or keeping one and divesting the other. Chad Woods and Jock Dalton reviewed the history of the properties.

Finance Committee:

Jock Dalton stated that the Committee is recommending a credit card limit increase and feels that it would be appropriate to increase the total limit to \$20,000.00. Discussion: Pryor Garnett stated that it is appropriate with the cost of items increasing that the Board approve an increase in credit card limits. Motion Passed Unanimously.

## **NEW BUSINESS**

Evelyn Conrad reviewed the Polk RCPP Contracting Update with the Board. She stated that there are five RCPP Contracts currently. She reviewed other projects NRCS is currently working on.

Morgan Neil reviewed the current plans for the Conservation Celebration, which will take place at Salt Creek Cider House on August 31. She asked for help from the Directors regarding award categories and possible recipients. Kevin Porter noted that Morgan Neil has been doing a fantastic job on this project. Mike Wilson stated that he is looking forward to it and thanked Morgan Neil for her work on the Creekside Social event and that he was surprised by the turnout for that event. Morgan Neil asked for Directors to volunteer to sit on the Ad Hoc Committee. There was discussion regarding the budget for the event. Donna Champeau and Chad Woods volunteered to be on the Ad Hoc Committee.

Mike Wilson stated that Kevin Porter's 6-month review was due at the end of May. He stated that he had solicited feedback from other Directors. Mike Wilson stated that the Board is very happy with Kevin Porter's work and that he has been moved from the introductory period to full-time. Chad Woods stated that he appreciates that Kevin Porter recognizes problems and works on them. Donna Champeau stated that she would like to have something formal in writing to be voted on at the next meeting. Kevin Porter thanked the Directors for their feedback.

Kevin Porter stated that he and Beth Thiel attended a Private Forestry Accord meeting and reviewed the changes that are being implemented regarding logging.

**Meeting adjourned @ 7:10 pm by Mike Wilson.**

Respectfully submitted,

**Hayley Iverson**

**Administrative Assistant**