

**February 10, 2021  
BOARD MEETING  
6:00 PM - 8:00 PM**

Participation via ZOOM video conference  
*Audio recording available on request*

**PRESENT:**

- Directors: Woods, Simmons, Beebe, Wilson, Ford, and Garnett
- Staff: Karin Stutzman, District Manager and Jackson Morgan
- Guests: Tom Wilson, contractor

**CALL BOARD MEETING TO ORDER and INTRODUCTIONS:**

**Chair Woods called the meeting to order at 6:04 PM.**

**PUBLIC COMMENTS:** None

**REVISION OF AGENDA –** None

**ACTION:**

January 2021 Treasurer's Reports (attachment A):

Woods commented there was no update to spreadsheet about cash on hand. Stutzman responded she did not have the statements until after report was created. Woods stated there is \$37,000 available for operations for next 5 month, there is plenty of funds for contingencies, but operating costs should be monitored.

**Beebe moved to accept the treasurer's report as presented, 2<sup>nd</sup> by Garnett. Motion passed 5-0.**

January Board Meeting Minutes (attachment B):

*Director Wilson arrived 6:15*

**Beebe moved to accept the January minutes as amended below. 2<sup>nd</sup> by Simmons. Motion passed 6-0**

"By a vote 7-0 the board accepted the Personnel Committee recommendation of a maximum 2% COLA every January. Passed 7-0"

Appoint Emeritus Directors (Crawford, Clawson, Pender, Thompson)

**Beebe moved to reappoint emeritus directors from list above, 2<sup>nd</sup> by Wilson. Motion passed 6-0**

Approve Budget Calendar (attachment C)

Next month's meeting will start at 5 PM as there is the annual meeting, regular board meeting, and annual work planning session

**Beebe moved to accept the budget calendar as presented, 2<sup>nd</sup> by Garnett. Motion passed 6-0**

*Staff Morgan arrived 6:30*

Removing logs from Mercer Reservoir (attachment D)

Morgan said 50 logs need to be removed from Mercer Dam and incorporated into future Rickreall projects with the BLM. BLM is looking at utilizing some of the assistance agreement awarded to Polk SWCD to remove floating logs, more on that after a site visit with potential contractors to give bids for removing the logs. There is also possible match from Hancock Forest Management. Woods suggested asking Hancock FM to move the logs out of the reservoir as they are up in the watershed now cutting green timber as opposed to using a City Contractor.

Board is interested in helping with removing the floating logs if we can, but not with other debris in the reservoir.

**Wilson moved to authorize staff to be involved/engaged in the process and document procedure of log removal and replacement. . 2<sup>nd</sup> Garnett. Motion passed 6-0.**

## COMMITTEE REPORTS

Personnel Committee – General Outreach Coordinator next steps- personnel committee will recommend position description approval, will bring to Board for March meeting. Woods' concern is cash on hand.

Personnel committee set COLA this year at 1.8%

Director Wilson also commented on the motion in last month's minutes regarding the personnel committee's ability to give up to max 2% COLA based on an accepted index. He stated his motion wasn't clear and needs to reflect the board can choose any amount they want for the COLA, and that the 2% max recommendation is for the policy committee only. By consensus Mr. Wilson will write a new motion and bring it to the full board for vote.

Garnett suggested that the board write out motions ahead of the board meeting so that we don't need to spend time wordsmithing during the meeting, staff will work to help make this happen.

## NEW BUSINESS

Annual Harassment training

- Woods wants BOLI information concerning harassment to the board, and Stutzman reiterated that the information is in the Employee Handbook, that all the directors already have in their possession.

Natural Resource Concern Letter to landowner with ag complaint

- Stutzman will draft a letter to be presented and approved by the board. The letter's purpose is to suggest best management practices from the appropriate ag water quality management area plan, after receiving a call from a concerned neighbor stating they think the operator is out of compliance with local ag water quality rules.

Annual Work planning session – March: Will be part of a 3 meeting, 3 hour night.

Woods adjourned the meeting at 7:34.