

**Polk Soil and Water Conservation District**  
**December 13, 2017 Board Meeting Minutes**

Polk SWCD Offices: 580 Main Street, Suite A, Dallas OR 97338

\*Attachments available on request\*

**In Attendance:**

**Directors**

David Simmons (Chair)  
Chad Woods (Vice-Chair)  
Frank Pender (Secretary)  
Matt Crawford  
David McKibben  
John Dalton

**Staff**

Lucas Hunt  
Tom Wilson

**Directors Emeritus/Associates/Guests**

Mel Chase - Associate

**BOARD MEETING**

CALL TO ORDER & INTRODUCTIONS – David Simmons, Chair, called the Board Meeting to order at 6:03 PM. Directors Simmons, Woods, Pender, Crawford, Dalton and McKibben were present to start the meeting. Introductions were made.

PUBLIC COMMENT - None

PRESENTATION- RELATIONS WITH LOCAL WATERSHEDS (See Handout Set #1): Hunt updated the board about the progress of the Rickreall and Glen-Gibson Watershed Councils regarding a possible partnership with the District. He would like the directors to look at the overall picture and fill any missing pieces they see, in order to have a discussion with all stakeholders in early January. *Discussion regarding handouts, OWEB requirements, and Hunt's workload.* Woods asked what the end results would be, and Hunt replied it will be a streamlined system with better efficiency and capacity, it can assess where the councils are "business-wise", and explore other options for organizational structures. Pender expressed concern over the possible merging of the Rickreall and Glen-Gibson WC as a culture clash.

**ACTION ITEMS**

UPDATED AGENDA – Admin Assistant Wilson stated he forgot to add the requested discussion on "Keys and Important Papers Location". *Dalton moved, Pender 2<sup>nd</sup> to approve the amended agenda. No Discussion; passed unanimously.*

NOVEMBER TREASURER'S REPORT (see attachment A) - *Woods moved to accept the November treasurer's report as presented, Pender 2<sup>nd</sup>. No Discussion; passed unanimously.*

NOVEMBER BOARD MINUTES (see attachment B) – *Pender moved to accept the November board meeting minutes as presented, McKibben 2<sup>nd</sup>. No Discussion; passed unanimously.*

UPDATED PARTNERS AGREEMENT (see attachment C): *Dalton moved to accept the partner's program landowner agreement, Woods 2<sup>nd</sup>. No Discussion; passed unanimously.*

NACD DUES (see attachment D): *Pender moved to pay NACD dues for \$775, 2<sup>nd</sup> Crawford. No Discussion; passed unanimously.*

## DISCUSSION

- ANNUAL MEETING UPDATE: Vote for Awards (see attachment E)
- MOVE STRATEGIC PLAN TO A FUTURE BOARD MEETING
- KEY / IMPORTANT PAPER LOCATION: Will re-visit with Stutzman present.
- LOWER WILLAMETTE BASIN MEETING RECAP

## INFORMATION

- CALENDAR (attachment F)
- PLANT SALE UPDATE

## REPORTS

NRCS – SEE HANDOUT #2

### WATERSHED COUNCILS

Rickreall – None

Glen Gibson – Had a planting at Eola Ridge Park.

Luckiamute – None

Greater Yamhill – None

STAFF (see attachments Z)

### DIRECTORS

Simmons – None

Pender – None

McKibben – Have noticed an early spring. Is worried about next year's growing season.

Woods – Geese are here in massive numbers.

Dalton – None

Crawford – Started farming hazelnuts on 40 acres.

**ADJOURN 7:45 PM**

*Respectfully submitted by administrative assistant Tom Wilson on December 21, 2017.*



David Simmons-Chair

2/19/18

DATE