

# Polk Soil and Water Conservation District

December 12, 2018

## Board Meeting Minutes

Polk SWCD Office: 580 Main Street Suite A., Dallas, Oregon 97338

*\*Attachments available on request\**

### In Attendance:

#### Directors

Matt Crawford (Chair)  
Mike Wilson (Secretary)  
Chad Woods (Vice Chair)  
Jock Dalton (Treasurer)  
David Simmons  
David McKibben

#### Staff

Patti Gray (Admin)

#### Directors Emeritus/Associates/Guests

Judy Beebe – Associate and Director Elect  
Brad Ford –Director Elect  
Ginger Simmons - Guest

### BOARD MEETING

CALL TO ORDER & INTRODUCTIONS: Matt Crawford Chair, called the Board Meeting to order at 7:38 PM. Directors Crawford, Wilson, Woods, Dalton, Simmons, McKibben and were present to start the meeting. Introductions were made.

PUBLIC COMMENT: None

### REPORTS:

#### Smithfield Oaks Good Neighbor Agreement-Waterline Easement etc.:

Crawford informed the group that he would like to make a list of questions for Sam Plotkin, who will be coming from Seattle, Washington. So, when he joins the February 2019 board meeting, he will be better prepared to answer their questions. Crawford asked the Easement Committee to meet one week before the regular board meeting in January to write down their list of questions, then the board will have a chance to discuss them together in January. Crawford also informed the group that Mr. Plotkin is on the fence on this new situation and his lawyers have not ever seen a Good Neighbor agreement before. Crawford added on the other hand this is a normal document to BPA.

#### Partners

- Simmons updated the group that Rickreall & Glenn Gibson had their retreat to process the interview information.
- Beebe informed the group that Gail Oberst is retiring from the Luckiamute Watershed Council Board.

#### Committees

No updates.

#### Staff

No updates.

**November's Treasurer's Report:** (see attachment B):

Dalton pointed out that the tax money needs to be moved out and mentioned that no one came to the last Finance Committee Meeting. Beebe stated on her email there was no mention of a date and time of a meeting to attend. She also informed the group that the scans of each check are on OSU website. *Woods moved to accept the November's Treasurer's Report, Wilson 2nd. No Discussion; passed unanimously.*

**Vice Chair:**

No updates.

**Directors:**

Wilson pointed out the time was 7:49 PM and according to the agenda there are still a lot of topics on the table. He mentioned there has got to be a way to be more effective at the Monthly Board Meetings.

**ACTION ITEMS:**

**11-13-18 Board meeting minutes:** (see attachment A):

Dalton agreed the minutes were revised correctly. *McKibben moved to accept the November 13, 2018 Board meeting minutes to allow for some discussion, Simmons 2nd. Discussion; passed unanimously.*

**11-28-18 Board meeting minutes:** (see attachment B):

Simmons pointed out July is not correct, except one word on page 2 of 5 line #9 "very" should probably be "every". Gray stated she will make that correction. *Wilson moved to accept the November's Board meeting minutes to allow for some discussion, McKibben 2nd. Discussion; passed unanimously.*

**Karin's Evaluation – Salary Schedule Recommendation:** (see attachment C):

This topic was tabled.

**Resolution # 059-110514:** (attachment D):

This topic was tabled.

**Supplemental Budget:** (attachment E):

*Simmons moved to accept the Supplemental Budget as presented, Wilson 2nd. Discussion; passed unanimously.*

**DISCUSSION:**

No updates.

**INFORMATION:**

No updates.

Board Meeting Closed at 8:05 pm.

Executive Session began at 8:06 pm.

Crawford recited:

The purpose of the meeting will be in accordance with:


1. ORS192.660 (2)(b) To consider dismissal or discipline of or complaints against an officer, employee, staff or agent;
2. ORS192.660 (2)(f) To consider information or records that are exempt from disclosure by law, including written advice from an attorney.
3. ORS 192.660 (2) (i) ORS 192.660(8) to evaluate the performance of an officer, employee or staff member
4. ORS 192.660 (7) To consider the employment of an officer, employee, staff member or agent
5. ORS 192.660 (8) to evaluate the performance of an officer, employee or staff member

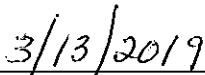
Board may choose to reconvene in a public meeting and move to accept the decisions of the executive session or adjourn and make decisions at the next meeting.

Executive Session Closed at 9:14 pm.

Meeting Adjourned at 9:15 p.m.

Respectfully submitted by Administrative Assistant Patti Gray on December 18, 2018.

  
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Matt Crawford - Chair  
Judy Beebe

  
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Date