

Polk Soil and Water Conservation District

August 14, 2019

Board Meeting Minutes

Polk SWCD Office: 580 Main Street Suite A., Dallas, Oregon 97338

Attachments available on request

In Attendance:

Directors

Judy Beebe (Chair)
Chad Woods (Vice Chair)
Mike Wilson (Secretary)
Jock Dalton (Treasurer)
Matt Crawford
David Simmons

Staff

Karin Stutzman (DM)
Patti Gray (Admin)

Directors Emeritus/Associates/Guests

Evelyn Conrad - NRCS
Ginger Simmons - Weyerhaeuser

BOARD MEETING

CALL TO ORDER & INTRODUCTIONS: Judy Beebe Chair, called the Board Meeting to order at 6:04 PM. Directors Beebe, Woods, Wilson, Dalton, Crawford, and Simmons, and were present to start the meeting. Introductions were made.

PUBLIC COMMENT: None

REVISION OF AGENDA:

- Simmons would like to discuss tying in Budget with the Polk SWCD Annual Work Plan.

PARTNER AND STAFF REPORTS:

Stutzman presented the group with an overview of the programming staff will be working on for the next couple years and Conrad reviewed NRCS funded contracts.

SWCD Technical Programming includes:

- NRCS Programs – Oak Restoration, Elk Meadows, CREP, Soil Health in Hazelnut Orchards, etc.
- ODA Ag Water Quality SOW/FAAP funding
- OWEB Large & Small Grants funding
- Outreach/ Partnerships/Conservation Properties
- Partnering Events:
A whole range of events we are participating in with partners
- Board Business / Other Administrative Tasks

ACTION ITEMS:

June 12, 2019 Board meeting minutes: (see attachment A):

Stutzman informed the board that the one requested revision was made to the June 12, 2019 Board Meeting Minutes. **Wilson made a motion to accept the June 12, 2019 Board meeting minutes, Simmons 2nd. No Discussion; passed.**

July 10, 2019 Board meeting minutes: (see attachment A):

Simmons pointed out that page A-5 the word "PEACAN" has two A's in it. Wilson made a motion to accept the July 10, 2019 Board meeting minutes, Woods 2nd. No Discussion; passed. Crawford abstained.

July 10, 2019 LCRB Meeting Minutes:

Dalton made a motion to accept the July 10, 2019 LCRB Board meeting minutes, Simmons Woods 2nd. No Discussion; passed. Crawford abstained and Wilson abstained.

June Treasurer's Report: (see attachment B):

Woods made a motion to accept the June's Treasurer's Report with the understanding the format may change, Dalton 2nd. No Discussion; passed.

July's Treasurer's Report:

Woods made a motion to accept the July's Treasurer's Report with the understanding the format may change, Dalton 2nd. No Discussion; passed.

OACD Yearly Membership Dues: (attachment C)

Woods made a motion to pay the calculated dues in full, but not to exceed \$2500.00, Wilson 2nd. Discussion; passed.

COMMITTEE REPORTS:

Personnel Committee:

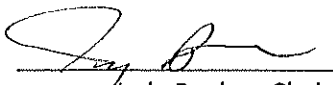
Wilson informed the group that the committee met regarding the Evaluation Process. Crawford pointed out this year Stutzman's evaluation will be done on time. Beebe stated after she conducts Stutzman's review, she will be able to elaborate more.

INFORMATION:

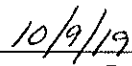
Simmons would like to see the Polk SWCD Annual Work Plan to be more detailed by quantifying the hours of each of each activity on the report. Woods and Dalton agreed with Simmons. Stutzman explained that has already been tracked for other required reports; and suggested adding a column to the quarterly annual plan update. Simmons would also like a copy of the QB ledger in with the bank statements each month.

ADJOURNED 8:05 PM

Respectfully submitted by Administrative Assistant Patti Gray on August 22, 2019.



Judy Beebe - Chair



Date