

POLK SWCD BOARD MEETING MINUTES
July 14, 2021 - 6:00 PM - 8:00 PM
Via ZOOM video Conference
Recording and attachments available on request

CALL BOARD MEETING TO ORDER: Chair Woods @ 6:00 PM

PRESENT:

- DIRECTORS: Woods, M. Wilson, Beebe, Garnett, Ford, Simmons, and Dalton
- STAFF: DM Stutzman, Bell, Morgan, White
- GUESTS: Conrad- NRCS DC, B. Wainwright (6:45 pm)

PUBLIC COMMENTS: None

REVISION OF AGENDA: Easement committee to meet

STAFF REPORTS

Quarterly staff reports to the board, highlighting accomplishments from April-June 2021

ACTION

- *June 2021 Treasurer's Reports (attachment B)*

Beebe Moved, Garnett 2nd to accept the June 2021 Treasurer's reports as presented. Motion passed 7-0.

- *June Board Meeting Minutes (attachment C)*

Garnett moved, Wilson 2nd to approve the June 2021 board meeting minutes. Motion passed 5-0. Ford and Simmons abstained as they were not present.

- Recommendation from the Personnel Committee (*attachment D*)
- Motion for General Outreach Coordinator Job Description and Salary Range

"The personnel committee recommends the General Outreach Coordinator position description and salary range as presented." (\$50K to \$60K DOE, median range is \$53,600)

Discussion- DM added in requested changes to the job description. The board would like to be involved in the selection process. Give board time to review potential candidates. Possibly have the personnel committee do the initial screen, give applications from finalists to the full board for a review. Personnel committee will discuss procedure interviewing, reviewing and hiring.

Motion passed 7-0.

- City of Dallas Invoice – for log removal from the Mercer Reservoir (attachment E)
Discussion – Hancock and BLM contributed to moving the logs out of the reservoir and back up into the watershed for future use. Bill is much less than original quotes. Suggestion to review the value of LWD projects to hold back sediment and debris that would otherwise have made its way into the reservoir and greatly contributed to a bigger clean-up for the city, with city council. Overtime due to time constraint – needing to get the logs out.

Garnett moved, Beebe 2nd to pay the invoice to the city as presented. Motion passed 7-0.

COMMITTEE REPORTS

Personnel Committee: Wilson would like to move the DM annual review discussion to an executive session at the August board meeting. Consensus to go ahead and do that.

NRCS – Civil Rights Review and contracting – annual review of policy around civil rights and need for board signature. Review of current projects. (attachment F)

NEW BUSINESS

*Growing Farms scholarships to provide the opportunity for more farmers to have access to this course. – Hayley asked for 2 scholarships for farmers to attend this training @ \$100 each. Total of \$200.

Dalton moved, Garnett 2nd to provide the scholarship. There is a budget line item for scholarships. Motion passed 7-0.

*Pryor would like to find a time to meet to place the manager's review file in the safe. At the next in person board meeting, he can complete this process with the designated board members and staff.

*When should we start meeting in person again? Or should we try a hybrid? Board would like to start meeting in person. No consensus on how. Suggestions were to show vac card if no mask, or to meet outside. Find a place where they could be 6 feet apart, some need to be cautious.

*Easement committee to meet?? – manager should work with staff to finish graveling and create 3 point turn at end of gravel road at Smithfield. We are not making a new road, just improving the existing road. Make large enough turn around for tractor/trailer/ several vehicles to park along the roadway. Board would like to see blackberries reduced at Smithfield. Put white pvc pipe over stakes at corner of properties. If any discussion needed with BPA, invite Jock D.

BOARD MEETING ADJORNED: Chair Woods @ 8:20 PM