

**POLK SWCD BOARD MEETING MINUTES:**  
**May 12, 2021 - 5:30 PM - 6:00 PM**  
Via ZOOM video Conference  
Recording and attachments available on request

CALL BOARD MEETING TO ORDER: Chair Woods @ 5:30 PM

PRESENT:

- DIRECTORS: Woods, Simmons, M. Wilson, Beebe, Garnett, Dalton, and Ford
- STAFF: DM Stutzman, Bell, Morgan
- GUESTS: Tom Wilson (Contractor), Larson (LWC Executive Director)
- Budget Committee members: Easterly, Shukar, Finegan, Walker, Clawson, Havlin

PUBLIC COMMENTS: None

REVISION OF AGENDA: None

STAFF REPORTS

DM updated the board with current staff work (see attachment A)

**ACTION**

- *April 2021 Treasurer's Reports (attachment B)*

**Dalton Moved, Simmons 2<sup>nd</sup> to accept the April 2021 Treasurer's reports as presented. Motion passed 7-0.**

- *April Board Meeting Minutes (attachment C)*

**Garnett moved, Wilson 2<sup>nd</sup> to approve the April 2021 meeting minutes. Motion passed 7-0.**

**Garnett Moved, 2<sup>nd</sup> by Dalton to accept the annual work plan as presented.**

- Policy Committee Update:

Draft of final board policy manual provided for review- the last thing to be discussed is the paragraph in chapter 6 about the role of the district manager, then the document can be approved as a final copy according to Tom Wilson of Rhythm Admin Services. Director Simmons stated the board policy manual wasn't ready, and shouldn't have been presented.

- Personnel Committee – board training on Respectful Workplaces scheduled for May 26<sup>th</sup> @ 5 p.m. with HR Answers

New Business – need to schedule a Special LCRB meeting to go over some contracts in play, will look at scheduling beginning of next week.

CALL BOARD MEETING ADJURNED: Chair Woods @ 6:00 PM