** Polk SWCD**

**2022 - 2023 Budget Calendar\***

580 Main Street Suite A

Dallas, OR 97338

Phone (503) 623-9680

Appoint Budget Officer........................................................................................ February 9, 2022

Annual Work Planning Meeting ……………........................................ March 9 & April 13, 2022

Prepare Budget....................................................................................................... February- April

Publish first notice of Budget Committee Meeting.................................................. April 20, 2022

Publish second notice of Budget Committee Meeting................................................ May 4, 2022

Budget Committee Meeting...................................................................................... May 11, 2022

* Location: Zoom Meeting – Time 6 PM

Budget Committee Meeting if needed...................................................................... May 18, 2022

* Location: Zoom Meeting – Time 6 PM

Publish Budget Hearing Notice................................................................................ May 18, 2022

Hold Budget Hearing.................................................................................................. June 8, 2022

* Location: Zoom Meeting - Time: 6 PM

Approve Proposed Budget

Enact resolutions................................................................................ June 8 or by June 30, 2022

* Includes: Adopt Budget, Make Appropriations, Declare the Tax Levy by Fund, and Categorize the Levy

Submit Budget to Assessor .................................................................................. by July 15, 2022

Submit Budget documents to County Clerk…………………………….. by September 30, 2022

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**Chad Woods, Chair Date**

*\*This budget calendar is based on Local Budget Requirements originally adopted in the 1997 Oregon Legislative Session, SB 171, SB 1215, HB 2752. The law requires two notices for the budget committee meeting (ORS 294.401), and only one published notice for the budget hearing. (ORS 294.421) local budget law and instructions are published yearly.*