

POLK SWCD BOARD MEETING MINUTES
November 10, 2021 - 6:00 PM - 8:00 PM
Public Participation Via ZOOM video Conference
Staff and Board @ Indy Commons
Recording and attachments available on request

CALL BOARD MEETING TO ORDER: Chair Woods @ 6:02 PM

PRESENT:

- DIRECTORS: Woods, Beebe, Garnett, Wilson, Ford, Simmons, and Dalton
- STAFF: DM Stutzman, J Morgan, Morgan Neil, Hayley White, Marc Bell
- GUESTS: Bill Wainwright

PUBLIC COMMENTS: none

REVISION OF AGENDA: none

ACTION

- October 2021 Treasurer's Reports

Garnett moved, Simmons 2nd to accept the October 2021 treasurer's reports as presented with no concerns. Motion passed.

- October 2021 Board Meeting Minutes

Dalton moved, Beebe 2nd to approve the October 2021 board meeting minutes. Motion passed.

Director Woods asked if Director Garnett would take over chairing the next portion of the meeting since he had been unavailable for some of the planning sessions and Garnett accepted and began the presentation.

Strategic Planning Areas and Topics for Prioritization Discussion - staff and board spent time looking over topics the board spent several planning sessions creating, narrowed down items to prioritize. Director Garnett will revise and send out an email for everyone to participate in the ranking and will present findings at the next board meeting in November.

Garnett asked Woods if he should continue on chairing the meeting for the duration of the meeting, Woods agreed.

STAFF REPORTS – staff gave (July-September 2021) quarterly annual work plan report highlights to the board

COMMITTEE REPORTS

Personnel Committee – Wilson reminded the board of the recommendation from SDAO attorney Eakins regarding creating a policy to guide board behavior. *A 30 minute executive session will be held at the December board meeting to discuss items moving forward.*

NEW BUSINESS

Director Simmons would like the policy committee to finish up the two pending policy manuals and would like to contract with Tom Wilson or another contractor to finish them up. If another contractor isn't available, he would work with Jim Clawson to complete.

Simmons motioned to finalize the policy manual by hiring a contractor (Tom Wilson or other) not to exceed 50 hours, contractor's supervisor would be Director Simmons. Jock seconded. All in favor. Motion passed.

Dalton would like an updated copy of the Smithfield Oaks Management Plan to go to the board for their review.

BOARD MEETING ADJORNED: @ 8:17PM