Polk Soil and Water Conservation District
August 09, 2017 Board Meeting Minutes
Polk SWCD Offices: 580 Main Street, Suite A, Dallas OR 97338

In Attendance

Directors	Staff	Directors Emeritus/Associates/Guests
David Simmons (Chair)	Karin Stutzman (Manager)	
Chad Woods (Vice-Chair)	Tom Wilson (Clerk)	
Frank Pender (Secretary)		
Mike Wilson		
(T) Jock Dalton		

BOARD MEETING
CALL TO ORDER – Chad Woods, Chair, called the Board Meeting to order at 7:00 PM. Directors Woods and Pender were physically present; Simmons, Dalton, and Wilson participated via teleconference.

INTRODUCTIONS- Introductions of all individuals were made.

PUBLIC COMMENT-none

ACTION ITEMS:
JULY TREASURER'S REPORT (see attachment A) - ***Pender moved to accept the treasurer's report as presented, Simmons 2nd. No Discussion; passed unanimously.***

JULY BOARD MINUTES (see attachment B) – ***Pender moved to accept the board meeting minutes as amended to correct Judy Beebe's name, Simmons 2nd. No Discussion; passed unanimously.***

CREP RESOLUTION FOR TRICOUNTY PARTNERSHIP FOR 18-20 (see attachment C) - ***Pender moved to accept the CREP resolution as presented (075-080917) Simmons 2nd. Discussion regarding how the process is working. Passed unanimously.***

CHEMEKETA ROBOTIC PROGRAM SUPPORT LETTER (see attachment D) - ***Simmons moved to accept letter of support for the Chemeketa Robotic Program as presented, Dalton 2nd. No Discussion; passed unanimously.***

DISCUSSION:

POLK DM FILLING IN FOR MARION DM AS NEEDED: Stutzman will help Marion SWCD as needed as, as their DM has medical issues. Pender would like to have Stutzman write down the hours she works there.

GLEN GIBSON & RICKREALL COUNCIL SUPPORT:

Stutzman reported she is in need of a renewed contract for council coordinator services, so Hunt can initiate the approved OWEB support grant. Simmons asked what the district needed from the councils and Stutzman replied she wants the list of deliverables in writing, as well as letters from the respective boards expressing their desire. She will also need training on what it means to be a fiscal sponsor for councils.

Pender is not in favor of the SWCD becoming a fiscal agent, and wants the councils to find another way for liability reasons. Woods would like the councils to come to the SWCD board and make their case, and suggested a contract to show they are the all on the same page.

Stutzman would like the councils to build capacity over this next two years and make sure they get funding again from OWEB to support their council operations, before changing the fiscal sponsorship over to the District. Dalton said there is a lot of research to be done before the board agrees to anything. Simmons said that the chairs of the WC were asked to produce deliverables back in April, and still haven't.

Stutzman re-iterated that the current contract for Hunt's labor has expired. Woods asked if the board still wants Hunt to work for the councils as a contracted service. Simmons wanted to make sure the paperwork for last year's capacity grant isn't still due. *Discussion regarding Hunt's role at the council.*

Stutzman will ask Hunt to produce (by 8/25/2017):

- Old contract is closed
- New contract for council coordinator services is signed with consensus from WC Boards
- Everything into OWEB to get capacity grant for this year

INFORMATION:

CALENDAR: (see attachment E) - information only. Hunt will be in the office for the eclipse.

LEGISISLATIVE SESSION UPDATE (see attachment F) - information only.

ADJOURN: 7:35 PM

Respectfully Submitted by Tom Wilson, Office Administrator, August 15, 2017

David Simmons-Chair

9/13/17

DATE