

Polk Soil and Water Conservation District

June 14, 2017 Board Meeting Minutes

Polk County Fairgrounds: 520 S Pacific Hwy W, Rickreall, OR 97371

In Attendance:

Directors

David Simmons (Chair)
Chad Woods (Vice-Chair)
Frank Pender (Secretary)
David McKibben
Mike Wilson

Staff

Karin Stutzman (Manager)
Tom Wilson (Office Admin)
Lucas Hunt (Forester)

Directors Emeritus/Associates/Guests

Judy Bebee - Associate
Mel Chase - Associate
Luke Westphal (Greater Yamhill WC)
Evelyn Conrad (NRCS)
Sue Reams (NRCS)

BOARD MEETING

CALL TO ORDER - David Simmons, Chair, called the Board Meeting to order at 6:00 PM. Directors Simmons, Woods, Pender, McKibben, and Wilson, were all present to start the meeting.

INTRODUCTIONS- Introductions of all individuals were made.

PUBLIC COMMENT-none

RWC LARGE WOOD PLACEMENT UPDATE: Hunt went over the project (see handout). RWC is going to be doing temperature monitoring this summer. Stutzman suggested the District could help fund the temperature monitoring. *Discussion regarding monitoring, what is "success", and what the parameters or the project were.* Hunt answered questions and the board thanked him for his time.

ACTION ITEMS:

LAUREL CREEK CONTRACTOR BIDS (see handout #1) Hunt explained that he took 4 contactors on a tour, and received 2 bids for around \$7k and \$13k. Hunt said that the bidder for \$7k has done the work before (Bob Bateman) on time and under budget. Hunt suggested Bateman. *Wilson moved, McKibben 2nd to accept the Bateman contract. No Discussion; passed unanimously.*

EOLA RIDGE PARK REVEG REVEGETATION (OWEB SMALL GRANT 11-16-08) (see handout #2): Hunt explained the project, that the contract ended in July of last year, and the work has been completed. The money comes from the OWEB small grant program. *Pender moved, 2nd McKibben to accept the contract, subject to manager's approval of SOW, which was not attached. Board member will sign the contract once DM reviews SOW. No Discussion; Passed Unanimously.*

MAY'S TREASURER'S REPORT (see attachment A) - Stutzman went thru and explained the report line by line and answered questions from the board. Simmons would like to have a lower balance in the LGIP. *Discussion regarding the state's ability to take the LGIP and use it interest free, no change would be made to the balance of the LGIP. Pender moved to accept the treasurer's report as presented, Wilson 2nd. No Discussion; passed unanimously.*

MAY'S BOARD MINUTES (see attachment B) - Pender moved to accept the board meeting minutes as presented, Wilson 2nd. *No Discussion; passed unanimously.*

DISCUSSION

NEW BUFFER RULES (see attachment D): Reams explained some of the new rules, such as it applies to forests type 2 or 3, differs on fish bearing streams, and the default rules have increased by 10 feet. The changes are only for the west side Oregon district.

BOARD ROLES AND RESPONSIBILITY (see attachment E): Stutzman explained the handout, and asked the board to pursue further training in board roles and responsibilities. She emphasized that it is the board's duty to act as a unit and even though an individual board member may have their own views, opinions, and personal objectives, that when speaking for the board, members must support board agreed upon objectives and agendas. Not personal agendas. She would like to have the board take a greater role in policy and programming. Simmons mentioned the trainings were very useful. Another discussion Stutzman would like the board to have is about future expected increases in tax revenue, and whether to expand programming, save/invest the money, or lower the tax rate. Stutzman explained the district can have a loan/grant program, or rent out farming equipment, for example. She would like the board to bring in more ideas.

Sue Reams mentioned there is a poison hemlock problem in the county. *Discussion regarding biological control.*

OACD Dues (see attachment F): *Discussion regarding the executive director search.* Dues payment postponed until next meeting.

INFORMATION

Pre-Meeting Topics for Budget Committee (see attachment G). Stutzman would like to have at least one pre-meeting before the Official Committee Meeting next year to go over the generalities of the budget and get the committee more familiar with the overall process and programming.

Salt Creek Solutions Update: The district is partnering with Commissioner Pope and forming a group around the flooding issues surrounding Salt Creek. They will be seeking solutions, including a possible OWRD Place Based Planning grant. The details will be discussed at the next Salt Creek Solutions meeting.

Road Sign Update (see attachment H): Clerk Wilson would like help contacting landowners to gain permission for sign placement. He will create a letter to introduce the district.

Lower Willamette Basin Team Minutes (see attachment I): information only.

Calendar (see attachment J): information only.

REPORTS

NRCS – Evelyn Conrad, the new NRCS District Conservationist gave a brief background of herself and detailed the funds brought into the county since the 2008 Farm Bill (see handout #3).

WATERSHED COUNCILS

Luckiamute: see attached minutes

Glenn-Gibson: Working with city of Salem on riparian restoration off of Gold Crest Brook.

Greater Yamhill: Winter steelhead spawning survey ended. Record low year. Doing temperature and flow monitoring.

Rickreall: Will be doing temperature monitoring. Capacity grant biennium is ending. There will be discussion with the Polk Board about the new memo of understanding with coordinator services.

STAFF (see attachment Z) - Stutzman asked for volunteers to walk in the Independence 4th of July parade.

DIRECTORS

Simmons – Reported on the 22nd of June, supporters of the Oregon AG Heritage program (which includes the Polk SWCD Board of Directors) will be having a lobbying rally at the capitol building.

Pender - none

McKibben - none

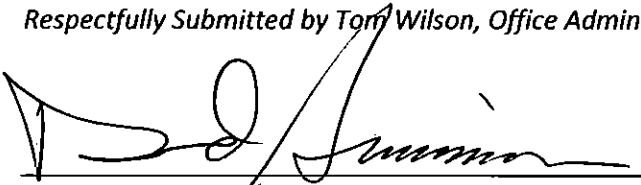
Wilson – none

Chase – Reported that the Polk Master Gardeners made \$33,000 on their plant sale.

Beebe- none

ADJOURN: 8:36 PM

Respectfully Submitted by Tom Wilson, Office Administrator, June 19, 2017



David Simmons-Chair

7/12/17
DATE