

POLK SWCD BOARD MEETING MINUTES
January 12, 2021 - 6:00 PM - 8:00 PM
Participation Via ZOOM video Conference

Recording and attachments available on request

CALL BOARD MEETING TO ORDER: Chair Woods @ 6:02 PM

PRESENT:

- DIRECTORS: Woods, Beebe, Garnett, Wilson, Simmons, Ford, and Dalton
- STAFF: DM Stutzman, J Morgan, Bell, Neil, White
- GUESTS: Bill Wainwright, Lori Anderson, Laurie Brewster-ODFW, Luke Westphal-GYWC, Jeremy Gordon- Polk Co. Commissioner

PUBLIC COMMENTS: J. Gordon introduced himself as a Polk County Commissioner

REVISION OF AGENDA: none

ACTION

- December 2021 Treasurer's Reports

Beebe moved, Garnett 2nd to accept the December 2021 treasurer's reports as presented with no concerns. Ford abstained. Motion passed.

- December 2021 Board Meeting Minutes

Garnett moved, Dalton 2nd to approve the December 2021 board meeting minutes. Ford abstained. Motion passed.

- Fee set for obtaining public records- will stick with same fee schedule
- Annual Meeting Time- after some discussion the meeting will be set for March, be short-not more than an hour, and virtual. Board would like a proposal to review for the February Board Meeting.

Pryor moved, Dalton seconded to set the Annual Meeting date to March 9th at 5:45 pm with a short board meeting to follow. Motion passed.

ODFW – WWMF Grant Program Rep – to discuss concerns the board has with constructing a hammerhead turnaround at Smithfield Oaks. Discussion around what was needed to alert and gain permission from BPA to install a turn around for access. It takes about 6 weeks, it's a one page form, staff will turn in now, so that it will be in place during the work window the summer of 2022. Once the management plan is acknowledged by BPA and in place, there are no restrictions on weed control, and maintaining access to an old graded road we will use for access to the easement.

Appointing Committees and Officers- Officers will stay the same, committees will stay the same with the exception of Mike Wilson is coming off the easement committee, and Jock Dalton will join the Policy Committee.

COMMITTEE REPORTS

NRCS gave a program update and discussed policy around historically underserved populations.

Staff gave 5 minute PowerPoint reports to keep things on schedule.

Personnel Committee recommended a COLA increase of 4.52% for all staff. After some discussion, the board voted to accept the recommendation. Motion passed with all in favor.

When adopted, the new policy manual would need to be adopted by resolution and the new manual would supplant all prior policy manuals. Director Dalton would like the policy to track all pages for dates of change and be put on the policy page, down at the bottom.

NEW BUSINESS

None

BOARD MEETING ADJORNED: @ 7:16 PM